

LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

BUSINESS MEETING MINUTES

April 10, 2019

CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 11:10am

ROLL CALL

The following Board members were present:

Naveed Awan
Desiree Bell
Brett Bennett
Susan Hammonds-Guarisco
Thea Moran, MD
Robert Newsome, MD

The following Board members were absent with prior excuse:

Gregory Bradley
Abbie Kemper-Martin, MD
Kirk Soileau
Shelley Wells

Also present:

Katherine Muslow, Counsel
Kenneth Jones, Executive Director

MINUTES

Minutes of January 9, 2019 had been previously circulated to the Board members by mail and were accepted as presented.

MOTION to approve minutes of January 9, 2019 by B.Bennett

SECOND by N.Awan

ACTION Voice Vote: Motion passed unanimously

FINANCIAL REPORT

Financial Report by Executive Director

Executive Director discussed the following financial reports.

- Fiscal Year Comparison: July 1, 2018 to March 28, 2019
A CPA error will be corrected when fiscal year closed, income from (R) Renewal to (N) Renewal should not have occurred.
- Fiscal Year Comparison to Budget: July 1, 2018 to March 28, 2019
- Assets and Liabilities as of March 28, 2019

Financial reports were distributed to all members by email prior to meeting

CHAIRMAN'S REPORT

- Chairman communicates and works with Executive Director several times each week to resolve issues
- Chairman reported that she has made changes to the LSRT continuing education reporting process and has been working with ASRT to maintain compliance

LICENSURE

Executive Director reported;

- Audit Statistics
 - 2019 Renewal Data
 - License Statistics
- Cumulative totals will be identified on future reports

BUSINESS ADMINISTRATION

Board Operations

- Board Counsel's contract has been approved
- Website had a few enhancements, is functioning as intended for 2019 renewal of licenses

OLD BUSINESS

- Fortis College remains on probation by the JRCERT

NEW BUSINESS

Executive Director reminded all Board member to:

- Complete Ethics Training Course
- Complete Defensive Driving Course
- Send a photocopy of driver's license
- Complete the Driver Authorization Form

- Tier 2.1 Financial Disclosure Form is due May 15. Chairman requested any communication between Board Members and the Ethics Review Board be brought to her attention.

Occupational Licensing Review Commission (OLRC)

- Executive Director has attended several meetings and discussed the new oversight commission to the Board, its members, purpose and goals.

Hearing Notice (Act 454 of the 2018 Regular Session)

- The Board agreed to will hold a public hearing on its statute and rules at 9:00am prior to its scheduled October 9, 2019 Board meeting.

Sexual Harassment Policy

MOTION made to accept the Sexual Harassment Policy as written by R.Newsoms

SECOND by B.Bennett

ACTION Voice Vote: Motion passed unanimously

Radiologist Assistant (RA Licensing)

- Executive Director received a letter from Mr. Timothy Rogers and was shared with the Board. Executive Director recommended Mr. Rogers contact:
 - LSRT Present Melissa Whitley
 - LSRT Legislative Affairs Member Laura Aaron
 - LSRT Legislative Affairs Member Harold Gaspard

Mr. Rogers and State Representative Mr. Mark Wright have reached out on several occasions to the LSRT but at this time there has been no response.

NEXT MEETING DATE

Wednesday, July 10, 2019

Future Meeting Dates

Wednesday, October 9, 2019

MOTION made to close business session and move into Executive Session by R.Newsoms

SECOND by N.Awan

ACTION Voice Vote: Motion passed unanimously

RETURN TO BUSINESS SESSION

MOTION made to accept closed Consent Orders from Executive Session, Section-A (CC2018-15, CC2018-29, CC2018-32)
by T.Moran
SECOND by B.Bennett
ACTION Voice Vote: Motion passed unanimously

MOTION made to accept closed Consent Orders from Executive Session, Section-B (CC2015-07, CC2018-30) by B.Bennett
SECOND by R.Newsome
ACTION Voice Vote: Motion passed unanimously

Chair requested a **MOTION** to adjourn meeting
MOTION made by B.Bennett
SECOND by T.Moran
ACTION Voice Vote: Motion passed unanimously

Meeting adjourned at 1:15pm

RESPECTFULLY SUBMITTED

Kenneth W. Jones, Executive Director